

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
March 2, 2015

Chairman Francis called the meeting to order. All Commissioners are present.

MINUTES

Commissioner West made a motion to approve the minutes of 2-2-15 and 2-17-15.

Commissioner Hamman 2nd the motion and it passed 3-0.

PAYROLL

Commissioner West made a motion to approve the payroll. Commissioner Hamman 2nd the motion and it passed 3-0.

Commissioner West made a motion to approve the payroll adjustment from last payroll. Commissioner Hamman 2nd the motion and it passed 3-0.

LETTER OF SUPPORT REQUEST

The Commissioners received a request from the City of Peru for a letter of support for the Steller Community Grant. Commissioner West made a motion to send a letter of support. Commissioner Hamman 2nd the motion and it passed 3-0.

STATE SURPLUS

Commissioner Hamman made a motion to re-enroll in the State Surplus program.

Commissioner West 2nd the motion and it passed 3-0.

ZONING APPEALS BOARD APPOINTMENT

Commissioner West made a motion to appoint Terry Hughes to serve the remainder of a term (12-31-16) of a vacant seat. Commissioner Hamman 2nd the motion and it passed 3-0.

SHERIFF

Sheriff Tim Miller brought an end of the year report to the Board of Commissioners.

The Sheriff also brought in an attachment, which listed and explained some items the Sheriff needs in the near future and items he will need eventually.

- 1) The Sheriff currently has a full time Maintenance man who is on call 24/7 and needs a part time maintenance person to help with issues at the jail. He is requesting \$16,000 in part time money.
- 2) There is a need for critical parts to be on hand in case of a system fail (approximately \$7,500).
- 3) Due to a design oversight, there is a need for a lint filtering system (projected cost of \$40,000).
- 4) Due to the long term effects of the lint plugging, there is a need to replace the HVAC Condenser Coil (projected cost of \$18,000).
- 5) There is a great need to update the jail surveillance camera and recording system. The current system is old and does not cover the safety and liability needs of the County (projected cost \$58,309).
- 6) There is a need to facilitate the management of water usage by the inmates. This would require the acquisition of a solenoid valve for each shower (projected cost of \$38,000).

Long term:

- 1) Parking lot sealed and lined \$60,000
- 2) Ice breaker/gutter guards \$2,500
- 3) Storage building for equipment \$30,000
- 4) Maintenance vehicle \$12,000

Commissioner West asked the Sheriff how he would prioritize these items. The Sheriff responded they were in the order he would like them.

CLERK

The Clerk informed the Board that she could get approximately 200 RJO (Records of Judgment orders) books microfiled for \$8,500 which she has in her perpetuation fund. She is asking for their support for her to go before the Council for an additional appropriation out of the perpetuation fund. Commissioner West made a motion to support the Clerk going to the Council for the additional appropriation. Commissioner Hamman 2nd the motion and it passed 3-0.

Commissioner West asked if it is possible to microfilm records as they are completed. The Clerk stated if she had a machine or a company hired to do it but both of those would cost a considerable amount.

A new contract for Micro-Vote needed to be signed by the Commissioners. Commissioner West made a motion to have the Chairman sign the contract. Commissioner Hamman 2nd the motion and it passed 3-0.

John Evans used to get paid \$10,000 for his work (hardwiring) during the elections, but that work will now be done by Intrasect at a cost of \$175 per hour. Since this is a Municipal election, it will not cost a large amount but next year is a Presidential election and the cost will be greater, which is a concern for the Clerk.

The Clerk is losing her bookkeeper (Chief Deputy) due to the issues with the County insurance and she will need to hire someone for that position. Along with this, the Clerk asked about the move of her employees on the 1st floor to the 2nd floor. She was told when they cut two of her positions that her two employees on the first floor would be moved to the 2nd floor so that she could utilize them more effectively. It has been several months and with the election coming, being down 2 employees and her 2 employees still on the 1st floor, it is very difficult to get everything done. She is also in need of a part time person (she can pay for out of perpetuation). Chairman Francis stated that they will make a decision today on the move of her two employees on the 1st floor.

Paul Wilson, Voter Registration, gave the Board a copy of the locations for early voting and the locations to vote on the primary election day, which need approval by the Board of Commissioners. Early voting will be available at the Courthouse or Area 5 at 661 E Main Street. Municipal primary election locations are Courthouse, Area 5 and Parkview United Methodist Church (1785 South State Road 19). Commissioner West made a motion to approve the locations. Commissioner Hamman 2nd the motion and it passed 3-0.

SECURITY

Tim Hunter, Security Officer, turned in report of issues.

INTRASECT

Intrasect brought in a quote for UPS to upgrade the backup system (\$8,654.31). This will also require an electrician to meet with them and do through the server room and check for 220 circuit. Commissioner West made a motion to approve the quote. Commissioner Hamman 2nd the motion and it passed 3-0.

COUNTY ATTORNEY

Pat Roberts informed the Board that he will be participating in a teleconference on Wednesday regarding the Hidden Hills issue. He will update them afterwards.

Mr. Roberts also informed them of the dismissal of the EEOC claim.

APEX PRESENTATION

Eric Dreyfus, Senior Advisor, and Bill Sylvester, Advisor, made a presentation to the Commissioners regarding the benefits of the APEX Plan and Cost Plus program. The cost plus program has two parts: GPA (Group Plan Administrators) and ELAP (Employee Liability Assurance Program). The plan is Medicare cost plus 20%-30%. There are 5 steps to the plan:

- 1 Physician only services
- 2 Modify Plan Document

- 3 Claims Audit
- 4 ERISA Based approach
- 5 Protect the Plan Member

They will audit the claims applying the cost plus formulas. If the employee gets a bill for the remainder of the cost, they bring it back and turn it in to ELAP for them to take care of. The employee will not be responsible.

Commissioner West asked what the downside of the plan is to which Mr. Dreyfus replied “someone not signing up for it”.

Linda Harp, Councilwoman and member of the Insurance Committee, noted that the Insurance Committee has been working hard on getting information on the HSA for several months, as was requested of them, and asked to help her understand why this plan is so perfect. We have employees who are leaving the County because of the issue with the insurance. Chairman Francis stated that the only people that would be unhappy with this plan are the facilities. The employees would be able to keep all of their benefits and if employees leave before the Commissioners have even made a decision on the insurance, he would not take responsibility for that. Mr. Francis also stated he did not know why someone would send out a memo about the \$5,000 deductible for the HSA plan.

Mary Brown, Chief Deputy Auditor and lead person of the Insurance Committee, stated that the committee spent the last three months researching HSA plans and they were told that the deductible would be \$5,000 and the County would not be putting any money into employee accounts. Mrs. Brown did send out that memo because the employees would need that information to plan accordingly. It would be wrong for the employees to find out 3 or 4 weeks in advance that they would have to come up with \$5,000 (single) (or \$10,000 family) deductible before their insurance kicked in. The Insurance committee all agreed that the plan information did need sent to the employees so they could plan accordingly.

An employee asked if the Cost Plus was so perfect, why are most people not on it. Commissioner Francis stated it was a fairly new plan.

Gayle Raber, Insurance Committee member, asked if the cost already applied to the deductibles would roll over to apply to the deductible for the cost plus plan. Mr. Sylvester stated that it would.

Chairman Francis stated that the Commissioners plan to make their decision next Monday.

Gary Glassburn, Insurance Committee, asked if we went with APEX would we be within budget. Commissioner Francis believes we will.

Gina Cloward asked which provider R.E. Sutton (consultant hired by the Commissioners) recommended and weren't they supposed to be here today? Mrs. Cloward also asked if the Commissioners decided to go to an HSA would the deductible be \$5,000? Mr. Francis stated R.E. Sutton called and had another issue that prevented them from being here today. Chairman Francis stated that if they decide to go with an HAS, it would be effective April 1st and it would be a \$5,000 deductible.

David Makin, Peru Miami News, asked how much time APEX would need if the Commissioners decided on an April 1st target date. Mr. Sylvester said typically 45-60 days.

Commissioner West stated that the Commissioners appreciated all of the work done by the Insurance Committee.

HIGHWAY

Janice Clemons, Highway Bookkeeper, brought in the ad for Bitumous materials for the Commissioners to sign. Ms. Clemons will advertise the bid request.

IT

Intrasect brought a quote for server upgrades (\$89,974.44) and a quote for SAN Storage (\$44,897.85).

Commissioner West made a motion to approve the server upgrades (\$89,974.44). Commissioner Hamman 2nd the motion and it passed 3-0. Commissioner West made a motion to accept the quote for the storage (44,897.85). Commissioner Hamman 2nd the motion and it passed 3-0. Tickets have gone down from 20 -30 tickets submitted daily to around 4 or 5.. There are currently 59 tickets awaiting closure.

Intrasect asked the Board about access to Twitter. The Board decided the Sheriff and EMA.

MASTER GARDENERS

Brad Harman, Master Gardeners, requested to use the same tract of land they used last year, located out by the Jail for the community garden. Commissioner West made a motion to allow. Commissioner Francis 2nd the motion and it passed 2-0. (Commissioner Hamman was out of the room).

TIME CLOCK SYSTEM

The Board will take the suggested revisions to the time clock policy under advisement until their next meeting on the 16th.

EMA

Kris Marks, EMA Director, brought in the grant sub agreement for signing. Larry made a motion to sign the sub agreement. Commissioner Francis 2nd the motion and it passed 2-0 (Commissioner Hamman was out of the room).

HIGHWAY ENGINEER

Ken Einselen brought in the LPA claim (\$9,829.09) for signing. Commissioner West made a motion to sign the claim. Commissioner Hamman 2nd the motion and it passed 3-0.

RECORDER

Commissioner West spoke with the Recorder regarding space in her office and the need to move the two employees in Voter Registration to the 2nd floor. The Commissioners feel that it would be best to move the Recorder to the North end of her office, where her books are located, and use the South part of her office for Voter Registration. Mrs. Weaver stated there was no access to the South half of her office and with 7 public terminals there would not be room for the desk and a counter. Chairman Francis stated there is access to that room and they may have to take one of the large tables out but he is fairly confident there would be plenty of room. Recorder Weaver stated she is concerned about customer access but she would look at the area and try to work with them.

WEBSITE

David Makin, Peru Miami News, asked if there have been any updates to the website. The County has been working on a lot of things but has not been able to update the website as yet.

LIBRARY

The Commissioners have not received any notification regarding the Library wanting to become a County Library.

MUSEUM

The Museum is in much better shape than they anticipated. Brenda Weaver, Historical Society Board member, stated they are restructuring the way they do business.

Commissioner Hamman made a motion to adjourn. Commissioner West 2nd the motion and it passed 3-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSIONERS

_____, **Chairman**
Joshua Francis

_____, **Vice Chairman**
Larry West

_____, **Member**
Jerry Hamman

Attest: _____, **Auditor**
Jane Lilley